

SAC AND FOX NATION



2014

Program Guide

SAC AND FOX NATION
2014 Program Guide

Our Mission is to represent the Sac and Fox Nation and to serve the Sac and Fox people to the best of our ability each and every day.

Introduction

This Program Guide is intended to give the reader general knowledge regarding the Sac and Fox Nation's programs and services. Most programs and services have been included within the guide, however, this is not a comprehensive collection of all of the programs and services offered by the Sac and Fox Nation. If you are looking for information on programs and services not listed in this guide, please contact the Operator or consult directory located the back pages.

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2014 Business Committee

Chief, George Thurman	ext-1004	Chief@sacandfoxnation-nsn.gov
Second Chief, Orvena Gregory-	ext-1005	Secondchief@sacandfoxn-nsn.gov
Secretary, Mary McCormick	ext-1007	secretary@sacandfoxnation-nsn.gov
Treasurer, Jared King	ext-1006	Treasurer@sacandfoxnation-nsn.gov
Committee Member, Stella Nullake	ext-1010	cmember@sacandfoxnation-nsn.gov



Carolyn Fiteext 1008	carolyn.fite@sacandfoxnation-nsn.gov
Berdina George.....ext 1009	berdina.george@sacandfoxnation-nsn.gov

Administration

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Chief of Staff: Vacant

Receptionist: Florence Starr

fstarr@sacandfoxnation-nsn.gov

The Administration Office oversees all of the Tribal Services Offices of the Sac and Fox Nation, as well as the Administrative Support Staff. This office acts as a liaison to all Federal, State and other Granting and Regulatory Agencies. This is headed by the Chief of Staff who acts in the best interest of the majority of the Business Committee and the community. Advise the Business Committee on the implications of different actions under consideration. Develop, plan and implement a strategic plan that addresses the Vision for the Business Committee of the Sac and Fox Nation; recommend and administrator policies and procedures; research Business Committee requests regarding policy; prepare and submit recommendations. Develop a well-trained management team of department heads able to respond quickly

to the changing needs of the Nation. Select, train, motivate and evaluate managerial personnel; implement discipline and termination procedures when needed. Continuously monitor and evaluate the efficiency and effectiveness of the Nation's organizational structure, staffing patterns, service levels and administrative systems; implement continuous process improvements.



**SAC & FOX NATION BLACK HAWK HEALTH CENTER
MERLE W. BOYD CENTER**

HEALTH INFORMATION

It is the goal of the Health Information department to provide quality customer service, protecting medical, social and financial information, promoting confidentiality, preserving and securing health information. The department is responsible for making appointments, checking in patients for an appointment, walk-in, updating charts and pulling charts for the providers. Also assists with securing patients with alternate resources such as Medicaid and Medicare.

Eloise Rice, Manager, Credentialed Registered Health Information Technician (RHIT) 968-9531 Ext-3029

NURSING

It is the goal of the Nursing department to provide quality nursing care to patients. The department is responsible for screening the patient, taking vital signs, checking for allergies, immunization status and medication lists prior to the patient seeing the provider. Director oversees the Hardship Medication/Durable Medical Equipment (wheelchairs, bedside commodes, hospital beds, etc.) program for the clinic.

Jimmy Smith, Director of Nursing, RN, 968-9531 Ext-3006

BEHAVIORAL HEALTH

The mission of the Sac and Fox Nation Behavioral Health Services Program (BHS) is to provide the highest quality clinical and other related behavioral health services possible. The services are performed to alleviate the social and emotional impact of substance abuse, physical or mental illness or disability, enhance social and personal functioning, and to promote those conditions essential to assure maximum benefits from short and long-term health care services and to prevent illness.

SERVICES: Outpatient services shall include the following:

- Individual, family and group counseling
- Psychotropic Medication Therapy
- Marital Counseling
- Primary Psychological Screening for Developmental Progress
- Advocacy, Behalf of Clients
- Alcohol/Substance Abuse Counseling
- In-Service Trainings to Other Departments of Health Center/Tribal Programs
- Consultation
- Prevention Education/Activities
- Crisis Intervention
- Case Management
- Referrals
- Aftercare/Follow-Up
- Domestic Violence Screening
- Groups

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**SAC & FOX NATION BLACK HAWK HEALTH CENTER
MERLE W. BOYD CENTER**

AVAILABILITY OF SERVICES: Outpatient services are available are 8:00 a.m. to 4:30 p.m., Monday through Friday. The 3rd Thursday of each month the clinic is closed at 1:00 p.m. for staff meeting. Each Wednesday from 3:30 a.m. to 4:30 p.m., the BHS department will have staff meeting.

HOW TO ACCESS SERVICES: For Behavioral Health Services, one must contact the Black Hawk Health Center at (918)968-9531 or 1(800)830-0683.

EMERGENCIES: If an emergency arises after normal business hours, go to the nearest hospital or contact your tribal or local police or call 911. Notification of emergency hospital visits after hours must comply with the Black Hawk Health Center's Contract Health Services policy and procedures.

STAFFING: It is the policy of the Black Hawk Health Center that all Behavioral Health Services staff has an understanding of the unique needs of the clients they serve. The current staff: (1) Behavioral Health Services Manager (2) Licensed Clinical Social Worker (3) Tribal Youth Coordinator (4) Substance Abuse Counselor (5) Administrative Assistant and (6) Contract Psychiatrist. Professional staff is both licensed and credentialed and participate in quality assurance activities.

CONTRACT HEALTH SERVICES

It is the goal of the Contract Health Services department to find qualified health care professionals to continue the care of our patients and to process claims accurately and efficiently through the BHHC-MWBC referral system. It also regulates all reported visits to the Emergency Room and/or Admissions.

Lori Gregory, Manager, 968-9531 Ext-3030

MERLE W. BOYD CENTER

It is the goal of the Merle W. Boyd Center to help patients learn how to better care for themselves and delay or prevent complications of diabetes by offering physical therapy, exercise consultation/evaluation, dietetic, transportation, outreach health care services and health promotion/disease prevention services.

Leah Carver, Special Projects Manager. 968-9531 Ext 3043

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Office of Environmental Services

The Office of Environmental Programs is currently maintained by one grant that funds two programs, awarded by the US EPA. This grant employs three FT employees. Current employees of OES are:

- Daniel Wind, Environmental Director.....Ext. 2091
- Jeremy Fincher, Water Quality Specialist.....Ext. 2092
- Andrew Anderson, Environmental Technician.....Ext. 2093



Office of Environmental Services

General Assistance Program

The General Assistance Program establishes and maintains office functions. Funds from this grant can be utilized to establish baseline data, research grants, acquire needed equipment and supplies, and maintain technical capabilities through training.

Current grant activities include:

- 1) GIS/GPS: Collect, gather or create data to inventory and create maps as needed for program operations and at the request of tribal members and leaders.
- 2) OES Recycling program: Collects recycled material such as aluminum, plastics, paper and cardboard to minimize waste stream to landfills.
- 3) Solid Waste Assessment: Inventory and assess open dumpsites for clean up when funds are available.
- 4) Develop tribal infrastructure such as codes, laws, and management plans related to environmental issues.
- 5) Outreach: Investigate and research environmental related issues such Indoor Air Quality and Water related issues for public information.

Clean Water Act Section 106 Program

The CWA 106 program is utilized to monitor water body nutrients and inventory biotic life. This program allows the water quality specialist to monitor 7 streams/rivers within the Sac and Fox Nation Jurisdiction and to conduct habitat assessments, fish collections, and macro invertebrate collections.

Current grant activities include:

- 1) Water Quality Monitoring: Collect samples in monitored streams through weekly, monthly and quarterly sampling. The OES performs some tests in-house while others are taken to an outside laboratory.
- 2) Conduct fish collection and identification for specified areas.
- 3) Conduct Macro-invertebrate collections and identification for habitat assessments on areas specified per grant.
- 4) Rural Water Well Testing: Collect samples from tribal member's rural water wells for drinking water standards. Assess source water protection at well head.
- 5) SFN Public Water System: Assists with sample collection and EPA compliance monitoring of the SFN PWS.

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EDUCATION DEPARTMENT

The Sac and Fox Nation Education Department administers programs to assist Native American students to achieve their goals in education from pre-K level through college degrees. We manage both tribal and federal programs in our department. Our funds are to supplement other financial avenues of education, not to fully pay for college or all expenses in school.

For pre-K through 12th grade tribal students, we offer a clothing and school supply grant for \$250, at the beginning of each new school year.

We also offer a 12th Grade Graduation Assistance Grant for graduating tribal members. This is to help with senior items such as announcements, class ring, senior pictures, and caps and gowns.

We also have incentives to reward those who stay in school. 8th Tribal Members, after completion of the school year, may receive \$100.00, 12th grade graduates may receive \$200.00, while college degree applicants may receive \$1,000.00, and a Master's degree qualifies them for \$2,000.00.

The higher education program assists our tribal members with grants for tuition, books, living allowance, and after completing 24 college hours, students may apply for a laptop. We also offer tuition assistance in both short-term and long-term vocational training.

For non-tribal members, Native American students may apply for the federal Higher Education Grant, which assists with tuition only..

The education department also administers the federal Johnson O'Malley program. This is for any student who belongs to a federally recognized tribe, and attends public school in the Sac and Fox jurisdiction. Some of the forms of assistance are: Walmart cards for school supplies at the beginning of the school year, tutoring, academic or leadership workshop fees, ACT or SAT fee assistance, books and fees for high school students who are in concurrent enrollment in college classes, summer school classes, assistance with fees and shirts for a school activity, home economics or shop fees, art fees, letter jacket assistance, and Native American seniors student banquet. In addition, we sponsor a JOM "Fun Day" each year to coincide with our annual Pow Wow. These funds are meant to be supplemental, not to take the place of any other funding that may be available from another source.

Contact Information:

Jean Lynam
Education Specialist
1-800-259-3970 ext.2043
Jean.lynam@sacandfoxnation-nsn.gov

Liz Mastel
Director
1-800-259-3970 ext. 2046
liz.mastel@sacandfoxnation-nsn.gov



SAC AND FOX NATION TITLE VI ELDERS PROGRAM

The Sac and Fox Nation Title VI Elders Program is a federally funded program through DHHS Administration on Aging (AoA) Agency made available through the Older American Act. With federal and tribal funding the Sac and Fox Nation is funded for a Food and Nutrition Program and a Caregiver Program. The Title VI Elders Program provides services to members of a Federally Recognized Tribe age 55 and over within the Sac and Fox Nation's jurisdiction. It is designed to provide services and support which works to ensure that the elders live a healthy, stable, and beneficial lifestyle; and that they can stay independent in their communities.

The Title VI Elders Program's Food and Nutrition Program provides weekly hot meals to registered "homebound" elders in the tribal jurisdiction, and a congregate meal site for those who are able to make it in, staff, and visitors.

Through the Caregiver portion of funds we are able to provide transportation; outreach; case management; legal assistance, research, referral; visitation; family support; health promotion and wellness; recreational activities; temporary day care, Choreworker, respite care; counseling; referral; assistance and referral for grandparents raising grandchildren; and assistance with forms/applications/ requests from other agencies, companies, etc.

Anita Stevens, Elders Coordinator

Phone: 918-968-3526, ext. 2012

Fax: 918-968-0142

Email: anita.stevens@sacandfoxnation-nsn.gov

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Food Distribution Program

The Food Distribution Program on Indian Reservations (FDPIR) is a federal program administered at the tribal level to provide USDA foods to low-income households residing in approved areas in Oklahoma. To be eligible to participate, the household must contain at least one person who is a member of a federally-recognized tribe. Eligible households are certified based upon Net Monthly Income Standards set by the federal government. Major changes to the Net Monthly Income Standards went into effect nationwide 9-26-13, new deductions were added with approved revisions to the CFR.

The Sac and Fox Nation Food Distribution Program on Indian Reservations (SFN-FDPIR), continues to be administered on behalf of and within the historical jurisdictions of the defined reservation boundaries of the Sac and Fox Nation, the Absentee Shawnee Tribe of Oklahoma, the Iowa Tribe of Oklahoma, the Kickapoo Tribe of Oklahoma, and the Citizen Potawatomi Nation. Our main Stroud Food & Nutrition Center is located 5.5 miles south of Stroud, OK at the Tribal Headquarters of the Sac and Fox Nation. Our Shawnee Food & Nutrition Center is located 2.5 miles north of Shawnee, OK serving participants in our southern service area. The addresses are included below. Please forward all Shawnee Food & Nutrition Center mail/correspondence to the Stroud address: 920883 S. HWY 99, BLDG A, Stroud, OK 74079.

USDA Foods are distributed each month at the main Stroud Food and Nutrition Center, the Shawnee Food and Nutrition Center, the Little Axe Tailgate Site, the Perkins Tailgate Site and by Home Delivery. One day a month, we are open late (8pm) at both our Stroud and Shawnee locations to serve working participants. Our Stroud staff is currently operating both the Little Axe Tailgate Site once a month and also the Perkins Tailgate Site. Three days each month, we complete approximately 35 home deliveries to elderly, disabled and homebound households. We are closed for distribution activity the last 2 weekdays of each month to complete USDA required physical inventory reconciliation, FNS-152 inventory/participation reporting, store restocking, certification expiration notice mail-outs and file rotations. Regarding our food package, participants may select from more than 70 products including: frozen beef and poultry; canned beef, poultry, and fish; fresh, canned, and/or dried fruits and vegetables; soups and stew; spaghetti sauce; macaroni and cheese; pastas, cereals, rice, and other grains; cheese; egg mix; ultra-high temperature low-fat milk, nonfat dry milk, and skim evaporated milk; flour, cornmeal, and bakery mix; oil, buttery spread, and butter; reduced sodium crackers; canned and dried beans; and dehydrated potatoes.



Applications are available at the Stroud Food & Nutrition Center, the Shawnee Food & Nutrition Center, online at <http://sacandfoxnation-nsn.gov/departments/food-distribution/information/> or you can call to have one faxed/mailed to you. Households may file an application on the same day they contact the Food Distribution Program. All applications received by the program will be processed within seven days (excluding weekends & holidays) of the date received.

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Food Distribution Program

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of

Stroud Food & Nutrition Center
920883 S. HWY 99, BLDG. A
Stroud, OK 74079
(918) 968-3030 | (800) 256-3398
Fax: (918) 968-0230

tonya.harwell@sacandfoxnation-nsn.gov

Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.



Shawnee Food & Nutrition Center
8071 Industrial Drive
Shawnee, OK 74804
(405) 395-0063 | (866) 622-2310
Fax: (405) 878-0352

bhaney@sacandfoxnation-nsn.gov

Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm. USDA is an equal opportunity provider and employer.



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FINANCE

The Sac and Fox Nation Finance Department provides superior financial support to the Sac and Fox Nation in development and maintenance of all tribal programs and fiscal-related activities.

- Tribal program development and maintenance
- Fiscal policy and procedure development
- Establishment of sound internal controls to protect tribal assets
- Accurate tax reporting of payroll and benefits
- Development of annual budgets
- Management/investment of cash reserves

Please call for assistance:

Accounting Clerk	Johanna Buckley	(ext 1038)
Accounting Clerk	Cindy Adair	(ext 1027)
Accounts Payable	Kathy Caraveau	(ext 1026)
Cashier	Vacant	(ext 1033)
Chief Financial Officer	Vacant	(ext 1011)
Finance Manager	Jessica Satepehtaw	(ext 1036)
Payroll	Carol Thompson	(ext 1031)
Staff Accountant	Michelle King	(ext 1029)
Staff Accountant	Donna Miller	(ext 1032)



SAC AND FOX NATION GAMING COMMISSION

In 2003, the General Council of the Sac and Fox Nation created the Sac and Fox Nation Gaming Commission (SFNGC). The SFNGC has grown from three Commissioners at its inception in 2003 to three Commissioners and a staff comprised of the Executive Director, Internal Audit Department, Compliance Department, Licensing and Investigation Department, and Surveillance Department.

The Sac and Fox Nation Gaming Ordinance enacted in 2008 entrusts the SFNGC with the responsibility and authority to regulate and govern all gaming in the Tribal Jurisdiction to protect the government of the Nation, the gaming operation, and the public interest.

The SFNGC is mandated by the SFN Gaming Ordinance to conduct oversight of the gaming operation to ensure compliance with tribal, federal, state laws, and regulations. This is accomplished in part by the SFNGC Tribal Internal Control Standards and the SFNGC Rules and Regulations, which govern the gaming operation and which are periodically updated to conform to current federal and state laws. We are required to provide monthly, quarterly, and annual reports related to employees, gaming machines, and audited financial and gaming operation records to the NIGC and the State of Oklahoma, as well as periodic reports related to the Bank Secrecy Act.

The SFNGC is likewise tasked with licensing gaming personnel and monitoring the gaming operation's compliance with internal controls and in tracking revenues. Accordingly, the SFNGC staff carries out a variety of tasks: criminal background checks, comprehensive internal audits, on-site "spot" checks and inspections, in-depth review of financial and gaming operation records, and review and approval of casino policies and procedures. We monitor all manner of gaming, including gaming promotions, gaming machine software and technology, routine casino operations, vendors, casino employees, and patrons, and investigate crimes such as theft, cheating and scamming. These duties are performed to ensure compliance with all applicable laws to ensure gaming is conducted fairly and to protect the Nation's assets.



The SFNGC holds meetings on the first Tuesday of each month for regular meetings and special meetings as needed throughout the year.

Commissioners: Henrietta Massey, Chairperson
Francis Grant, Vice Chairperson
Robert Williamson, Commissioner

Contact: Muriel Wheeler, Executive Director
Doug Smith, Compliance Manager
Rodney Casteel, Surveillance Manager
P.O. Box 1086
Shawnee, OK 74802

Kim Pearse, Internal Audit
Anita Mack, Senior Licensing Investigator
Sac and Fox Nation Gaming Commission
42008 Westech Road
Phone: (405) 273-1588

Fax: (405) 273-1372

Sac and Fox Nation Historic Preservation Program

"The ground on which we stand is sacred ground. It is the blood of our ancestors." – Black Hawk, Sauk

The Sauk and the Meskwaki are Woodland people whose way of life were in relationship to and honored the natural world. We acknowledged as relatives the elements of nature, for example: Grandmother Earth, Grandfather Sun, Grandmother Moon, Grandfather Fire, our brothers and sisters the animals. Our homelands were not simply residences but relationships to our environment, and this relationship was sacred as our existence depends on the existence of the world around us. In burying our dead we returned them to the embrace of our family, the spirit to the other world and the body to our grandmother the earth. Our traditional way of life still acknowledges our special relationship to the world around us, and we never would have willingly left these places had we not been forced away. Our former homelands include New York, Michigan, Wisconsin, Illinois, Iowa, Kansas, and Missouri.



"I loved my towns, my cornfields, and the home of my people. I fought for it." – Black Hawk

The Historic Preservation Office implements federal laws to protect our graves and historic and sacred sites:

NAGPRA – The Native American Graves Protection and Repatriation Act signed into law on November 15, 1990 provides for the repatriation and return of Native American human remains, funerary objects, sacred objects, and objects of cultural patrimony from museums and federal agencies to lineal descendants, culturally affiliated tribes, and Native Hawaiian organizations. We have repatriated our people from museums in Illinois, Missouri, Kansas, Pennsylvania, Iowa, and Massachusetts with reburials in or as close to the original burial site.

NHPA – The National Historic Preservation Act of 1966 states that "the spirit and direction of the Nation are founded upon and reflected in its historic heritage" and "the historical and cultural foundations of the Nation should be preserved as a living part of our community life and development". Through this law, particularly Section 106, tribes must be contacted for commentary prior to any undertaking on our historic properties.

ARPA - The Archaeological Resources Protection Act of 1979 protects archaeological resources on public and Indian lands in recognition that they are "an accessible and irreplaceable part of the Nation's heritage".

AIRFA – The American Indian Religious Freedom Act of 1978 exists "to protect and preserve for American Indians their inherent right of freedom to believe, express, and exercise the traditional religions of the American Indian, Eskimo, Aleut, and Native Hawaiians, including but not limited to access to sites, use and possession of sacred objects, and the freedom to worship through ceremonials and traditional rites."

Outreach – This office aided in the creation of museum exhibits about Sac and Fox history, participated in lectures, workshop panels, site examinations, and other venues to teach of our history and to show we're still a living people.

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Sac and Fox Nation Historic Preservation
Program



CONTACT INFORMATION

Sandra Kaye Massey, Historic Preservation Officer

Sac and Fox Nation
920883 S Hwy 99 Bldg A
Stroud, Oklahoma 74079
Phone: (918) 968-3526 x 1070
Or 1-800-259-3970
Fax: (918) 968-0098

Email: smassey@sacandfoxnation-nsn.gov

Housing Authority of the Sac and Fox Nation
201 N. Harrison
Shawnee, OK 74801





Housing Authority of the Sac and Fox Nation

Executive Director: Billy Komahcheet.....bkomahcheet@hasfn.net
Danica Smith, Executive Assistant/H.R. Representative dsmith@hasfn.net

Mission Statement- To provide decent, safe, sanitary and affordable housing to eligible, low income Sac & Fox tribal members, elders, and other Native Americans. Also to provide employment opportunities for Sac & Fox tribal members and other Native Americans.

Lease Option Housing Program

The Lease Option Housing Program is a program "geared" to allow the participant the flexibility of a twenty-five year lease with the option to purchase the home at any time during the period of the lease. This lease will be renewed on a yearly basis. Monthly payments are based on an annual income, and shall not exceed 30% of income. Lease Option homes are located in Agra, Stroud, Chandler, Davenport, Meeker, Prague, Cushing, and Shawnee.

Low-Rent Housing Program

The Low-Rent Program is a rental program with a one year lease. This program is developed to allow a future homebuyer the opportunity to prepare for home ownership. All rental properties are duplex units, located in the Shawnee, Cushing, and Stroud areas only.

Renovation Program-

Providing renovation work on homes that are **owned** by the applicant. This program is for **Elderly and/or Handicapped Sac & Fox Tribal Members ONLY**.

Once an application has been approved by the Board of Commissioners, **YOU WILL BE PLACED ON A WAITING LIST. All Enrolled tribal members of the Sac & Fox Nation will be given first priority.**

Please Call (405) 275-8200 or toll free @ (800) 831-7515

Or come by: 201 N. Harrison in Shawnee, OK 74801

To discuss any questions you may have and/or to pick up an application.

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Sac and Fox Nation Human Resources Department

920883 S. Hwy 99 Bldg A
Stroud, Oklahoma 74079
918-968-3526



Human Resources Director –
ext. 1013
Human Resources Assistant –
ext. 1014

The mission of the Sac and Fox Nation Human Resources Department is to provide services in planning, organizing and administering the human resources management services for the Sac and Fox Nation but not limited to: recruitment, staffing, classification,

compensation, performance management, personnel records management, employee relations and personnel budget development, provides guidance and advice to supervisors in implementing personnel management policies, procedures and programs in accordance with applicable laws, rules and regulations; and supports and advises executive level management in human resources planning.

The Sac and Fox Nation will provide benefit programs for full time employees: medical, dental, vision, life insurance and retirement. Paid time away from work will provide an appropriate amount of rest and leisure and will enable employees to attend to personal and family matters.

How to apply: All vacancies are listed on the Sac and Fox Nation website and employment applications can be submitted at www.sacandfoxnation.com

Applicants must submit to and pass a pre-employment drug test and named based and sex offender background check as a condition of employment.

All interested inquiries may call the Human Resources Department at 918-968-3526 ext. 1014 or ext 1013 during normal business hours Monday through Friday, 8:00 am to 4:30 pm or send e-mails to dustin.rolette@sacandfoxnation-nsn.gov or tmorris@sacandfoxnation-nsn.gov



Sac and Fox Nation Human Services Department

Sue Bryant

Human Services Interim Director-ext.2011

Sue.bryant@sacandfoxnation-nsn.gov

General Assistance:

Any family or individual may apply for financial assistance. The following information is required proof of tribal membership (any federally recognized tribe in the Sac and Fox Nation jurisdiction), proof of residency, proof of income and resources. The applicant must be

without income for the previous 30 days. Applicants may apply if they have a medical issue that prohibits them from seeking employment. All able bodied people are required to seek employment. Cases will be reviewed monthly to determine eligibility.

Liheap: Low Income Home Energy Assistance Program

Assistance with heating costs in the winter and cooling costs in the summer are available to federally recognized tribal members within the Sac and Fox Nation jurisdiction. This program is income based and may be used once per household, per season, with one tribe or DHS. No duplication of services is allowed. The program will pay towards one bill for gas, propane, electric (only total electric heating source during the heating season) or wood.

Direct Employment:

Any member of a federally recognized tribe at least 18 years of age may apply. The applicant must have obtained permanent full time employment and have not received their first full paycheck. The applicant must reside within the Sac and Fox Nation jurisdiction and provide proof of employment. Assistance will be in for transportation expenses or work clothing expenses for \$100.

Native Employment Works:

This program is for Sac and Fox Nation members only. The applicant must reside within the Sac and Fox Nation jurisdiction and meet Liheap income guidelines. The applicant may be assisted with tuition, books, fees and testing expenses if attending school. Proof of enrollment and satisfactory progress must be submitted. Individuals may apply if underemployed or teen parents. Transportation and clothing expenses may be approved depending upon circumstances. If attending school, assistance will be on a monthly basis. If one is underemployed or starting a new job, a onetime assistance will be provided per fiscal year.

INDIAN CHILD WELFARE

In Accordance with the Indian Child Welfare Act (ICWA) of 1978, the Sac and Fox Nation Indian Child Welfare program works on behalf of enrolled or eligible to be enrolled Sac and Fox Nation children. Our goal is to:

- To provide active efforts to prevent the removal of Sac and Fox children.
- To involve extended families of Sac and Fox Nation children in planning and caring for those experiencing being removed from their homes.
- To develop and maintain connections for Sac and Fox Nation children with their families and culture.
- Monitor In-State Out-of-State Child custody proceedings.
- To provide the court with adequate information to make accurate findings and compliance to the Indian Child Welfare Act.
- Assist families to comply with court ordered obligations and treatment.
- Promote reunification of Tribal Children.

The Indian Child Welfare Act **does not apply** to divorce proceedings, intra-family custody disputes, or delinquency proceedings.

FOSTER CARE AND ADOPTION

Foster parents provide a temporary, safe home for children in crisis. Children who need foster families have been removed from their birth family homes for reasons of neglect, abuse, abandonment, or other issues endangering their health and/or safety. Many of these children are filled with fear, anger, confusion, or a sense of powerlessness at having been removed from the only home they have ever known.

Some Sac and Fox Nation children stay in a foster home for days or weeks; some stay for several years. In other cases, children are placed permanently with another family. When out-of-home placement is needed to keep a child safe, Sac and Fox Nation will make diligent efforts to identify, evaluate and consider relatives, family friends and those culturally tied to the family as the primary placement option.

The Sac and Fox Nation licensure process includes the following requirements:

- 1.) Family Qualifications
- 2.) Safety Checks
- 3.) Personal Qualifications
- 4.) Health Qualifications
- 5.) Duty to Cooperate With the Tribe, the State, and the Birth Parents for Children in State Custody
- 6.) Confidentiality
- 7.) Home Environment, Health, and Safety

Applicants shall comply with all reasonable requests by the Tribe in the licensing process, and any ongoing monitoring of their homes after licensure.

INDIAN CHILD WELFARE

PROMOTING SAFE AND STABLE FAMILIES (PSSF)

This program was created in an effort to prevent family disruption and out-of-home placement by meeting the needs of a family in times of crisis or urgent need. PSSF is dedicated toward empowering Sac and Fox Nation families to provide adequate and safe care of their children by identifying family strengths/needs as well as assisting with long term solutions. PSSF will make referrals to other Tribal programs as needed, as well as supporting self-sufficiency through home based services.

The applying household must meet the program's PSSF eligibility criteria, which include but aren't limited to:

- The presence of a minor child(ren) in the home,
- Documentation of the existence of an emergency which must be a result of a sudden catastrophic occurrence or situation which threatens family stability and that was unforeseen and beyond the individual's control.
- The assistance is necessary to avoid destitution of the child.

FAMILY VIOLENCE PREVENTION AND SERVICES

The purpose of this program is to assist the Sac and Fox Nation in efforts to increase public awareness about, and primary and secondary prevention of, family violence, domestic violence, and dating violence, and to provide immediate shelter and supportive services for victims of family violence, domestic violence, or dating violence, and their dependents.

USEFUL CONTACTS

Oklahoma Safeline-800-522-7233

National Domestic Violence HOTLINE-800-799-7233

Rape, Abuse & Incest Nation Network Hotline-800-656-4673

Oklahoma Coalition against Domestic Violence & Sexual Assault-
(M-F 9-5)405-524-0770

SAC AND FOX NATION
2014 Program Guide

INDIAN CHILD WELFARE



Alicia Chaino-Ahkeahbo, Child Welfare Specialist I

918-968-3526 ext. 1709

Cell: 405-760-0684

Alica.chaino@sacandfoxnation-nsn.gov

Juan York, Child Welfare Specialist II

Office: 918-968-3526 ext. 1711

Cell: 405-481-6427

Juan.york@sacandfoxnation-nsn.gov

Vicki Wood, Director

Office: 918-968-3526 ext. 1713

Cell: 405-990-8803

Vicki.wood@sacandfoxnation-nsn.gov

INFORMATION TECHNOLOGY OFFICE

STAFF: Boyd W. Cummings, IT Director, ext. 2042. Boyd.cummings@sacandfoxnation-nsn.gov
Mason C. Williamson, PC Technician, 2041 Mason.williamson@sacandfoxnation-nsn.gov
Harriett L. Nanaeto, IT Assistant, 2040 harriett.nanaeto@sacandfoxnation-nsn.gov

The information technology office of the Sac & Fox Nation is comprised of a three person team. An Information Technology Director, PC technician and Information Technology Assistant.

Our primary role is to act as support for the Nations computer and data infrastructure. The IT department maintains 10 separate networks across the Nation as well as the 280 PC's, laptops, tables and 15 servers. The IT department maintains a variety of routers, switching, wireless routers and controllers that comprise the LAN (Local Area Network), and the Nations WAN (Wide Area Network).



The Sac & Fox Nation Information Technology Department is tasked with the upkeep and maintenance of the Nations web presence, at <http://www.sacandfoxnation-nsn.gov>. The IT department also manages the Nations presence in Social Media via a Facebook Account.

A new addition to the IT department responsibilities occurred when the Nation covered from an analog phone system to a Voice over Internet Protocol (VOIP), system to replace the old PBX style system the Nation had been using. With the exception of the Casino and the Housing Authority the entire nation is connected over a Point to Point Network that Comprises the current WAN, which allows the VOIP system to work across multiple counties and various offices throughout the nation.

The Nations IT department works closely with, and is the Primary technical support for all departments, with the exception of Housing, and Casino.

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SAC AND FOX NATION
JUDICIAL OFFICES
356159 East 926 Road, Stroud, Oklahoma 74079

Mission:

The mission of the Sac and Fox Court is to provide for the judicial needs and the common welfare of those found within the jurisdiction of the Sac and Fox Nation and assure the adequate maintenance of law and order.

Court Personnel:

Five (5) Supreme Court Justices:

Chief Justice O. Joseph Williams, Vice-Justice Timothy S. Posey, Justices Joe C. Taylor, Justice Larry K. Lenora, and Justice Barbara A. Dakin

Five (5) District Court Judges:

Chief Judge Darrell Dowty, Judge Jon D. Douthitt, Judge Michael C. Smith, Judge Charles Tate, and Judge Darell Matlock

Court Administrator – Charlotte Cartwright

918 968-2031 Ext. 2035/ Fax # 918 968-3781 ccartwrightok4@sacandfoxnation-nsn.gov

Deputy Court Clerk - Audrey Mitchell

918 968-2031 Ext. 2034/ Fax # 918 968-3781 amitchell@sacandfoxnation-nsn.gov

Attorney General – Gregory H. Bigler

gdbigler@swbell.net



SAC AND FOX NATION
JUDICIAL OFFICES

Other Services:

Annual Wills Clinic – The Court coordinates with Oklahoma Indian Legal Services to have attorney's available one time a year to assist tribal members with preparation and updating of their wills.

Child Support Services – These services are contracted through the Chickasaw Nation and are available to individuals by order of the Court or the filing of a petition from the Chickasaw Nation Child Support Services Division.

Guardian Ad Litem Services – These services are available through order of the Court. A Guardian Ad Litem is appointed to represent the interest of minors and incompetent adults in matters before the Court.

Internet Records Publication – Open court records are published online at www.odcr.com for individuals to search.

Public View Station – A computer is made available to the public at the law library located in the Judicial Center for individuals to search open court records.



SAC AND FOX JUVENILE DETENTION CENTER

356265 E. 926 Road Stroud, OK 74079
918-968-4279 - Fax 918-968-9230

The Sac and Fox Nation Juvenile Detention Center is the culmination of a vision conceived by the 1991 Business Committee who desired to provide programs to Native American youth involved in the juvenile justice system in a culturally-sensitive environment. The Sac and Fox Nation Juvenile Detention Center began serving youth in 1997 and is one of the only Native American owned juvenile facilities in the State of Oklahoma, and in this part of the country.

The 50,000 plus square foot facility offers sixty individual secure rooms utilizing a classification system that is based on behavioral needs from special management to medium secure. The entire facility is monitored 24 hours-a-day by security cameras located within and outside the facility and are controlled by one of three, strategically placed, Master Control panels that allow facility personnel to retake and assume control in case of an emergency.

The Sac and Fox Nation Juvenile Detention Center contracts with 73 of the 77 counties in the State of Oklahoma. The Bureau of Indian Affairs also contracts the facility for 6 individual beds.

Residents are provided three meals per day that are nutritious and well balanced. An evening snack is also provided. Food service personnel provide at a minimum of two hot meals per day in accordance to Child Nutrition Program standards of the Department of Education.

Health and fitness is emphasized with each resident with opportunities to develop good nutritional and exercise habits incorporated into the program through recreation and physical education.

The Sac and Fox Nation Juvenile Detention Center contracts with Stroud Public Schools to provide an alternative education setting which allows the resident to earn educational credit during their stay. A state-of-the-art computer lab provides individual workstations that allow the student to progress at their own pace. Many residents have actually completed the State Board of Education's core curriculum for high school graduation and have received their diplomas in ceremonies on site.

Opportunities to attend religious services during placement are offered. Volunteers are utilized as presenters and mentors, providing cultural, religious, and other activities. Volunteers are used for their expertise in certain areas to enhance facility programming.

Other amenities of the Sac and Fox Nation Juvenile Detention Center include an industrial laundry, barber services, on-site maintenance staff, a secure courtyard, and both contact and non-contact visitation areas.

SAC AND FOX JUVENILE DETENTION CENTER

The Mission of the Sac and Fox Nation Juvenile Detention Center is:

- To provide a safe and secure environment
- To provide an atmosphere for social, personal, educational and spiritual growth
- To provide success experiences
- To build self-esteem
- To reduce recidivism



Sauk Language Department



The Sauk Language Master Apprentice Team.

From left: Sauk Language Department Director, Jacob Manatowa-Bailey; Sauk Language Speaker Consultant Christine Williamson; Sauk Language Speaker Consultant Maxine Cobb; Sauk Language Instructor (Stroud) Katie Grant.

Not pictured: Sauk Language Instructor (Shawnee) Mosiah Bluecloud.

The Sauk Language Department is the primary repository for the heritage language of the Sac and Fox Nation. The foundation of all of the programs of the Sauk Language Department is the nationally recognized Master Apprentice Program.

The Master Apprentice Program is a team-based model where first language Sauk speakers (Elders) work daily with a small group of young adult second language learners. The language learned during these MA program sessions has created a wealth of Sauk Language materials: CDs, DVDs, children's books, and language learning books. These materials are freely distributed to tribal members upon request.

Community language classes are periodically offered to tribal members and employees within the Sac and Fox Nation jurisdiction, providing general basic language learning to all that attend.

The focus of the Sauk Language Department is the development of young, conversationally fluent adults, who will become the next generation of Sauk language teachers, language advocates, and tribal leaders. As part of a three-part program design, the Sauk Language Department has initiated Sauk language high school classes at both Stroud and Shawnee High Schools.

The Summer Sauk Language Youth Internship Program is designed to provide a more in-depth, intensive immersion language learning experience for high school students from the public high school courses. Committed to a "No English" environment, this summer program has demonstrated higher levels of language learning and retention than the daily high school courses, or community classes.

The Sauk Language Department is deeply committed to the revitalization and survival of the critically endangered Sauk language, and strives to provide quality language learning opportunities to all tribal members, whether in high school classes, community classes, or by supplying requested language materials.

The Sauk Language Department can be contacted Monday thru Friday, 8am to 4:30 pm by phone: 918-968-0070, or toll-free 800-256-7552. Our fax number is 918-968-0077. Sauk Language Department; 920883 S. Hwy 99; Stroud, OK 74079; Email: language@sacandfoxnation-nsn.gov



Sac and Fox National Public Library

The Sac and Fox National Public Library and Archives opened in 1988 and we celebrated our 25th anniversary on April 23 in conjunction with the opening of the new Cultural Center.

Three people comprise the staff of the Library: the Library Director, the Historical Researcher, and the Library/Archives Technician. Our Historical Researcher also serves as a notary public.

The Library uses the Apollo automation system by Biblionix for cataloging books, DVDs and other media. Our Catalog can be accessed remotely by anyone with a Library card. We have issued close to 400 cards since our conversion to digital in 2010. Items can be renewed and reserved online. Our catalog can be reached at <https://sacandfox.biblionix.com>. Our hours at 8 a.m. to 6 p.m. Monday through Friday and 9 a.m. to 1 p.m. on Saturdays.

We have three computers with Internet access for the public and two computers for young children.



The Library provides tribal citizens as well as the general public a wide range of reading materials, including children, teen and adult fiction, as well as a broad range of nonfiction and reference items. It provides programs to assist in the continuation of the Sac and Fox culture, tradition and language, to document tribal history, stimulate reading, writing, research, and scholarship, and provide an educational resource for achieving a greater understanding of the Sac and Fox way of life.

Our biggest project currently is transferring the Sac and Fox Archives to the Cultural Center. Grant

money is being pursued for adding high-density storage shelving for the Archives room. There are two rooms for Archives: a preparation room and a storage room where temperature and humidity is monitored 24/7. As items are moved from the Library to the Cultural Center we will process every item and catalog in the PastPerfect Museum Software.

Catherine Walker, the Historical Researcher, Marlena Starr, the Library/Archives Technician and Kathy Platt, Library Director (from left to right).

We can be reached at the following extensions and e-mail accounts:

Kathy Platt, Library Director	2020
Catherine Walker, Historical Researcher	2022
Marlena Starr, Library/Archives Technician	2021

kathy.platt@sacandfoxnation-nsn.gov
cathrine.walker@sacandfoxnation-nsn.gov
marlena.starr@sacandfoxnation-nsn.gov

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Maintenance Department



Buildings and grounds: These are to include but not limited to:

Electrical
Construction
Painting
Delivering supplies
Landscaping
Pool

Plumbing
HVAC
House keeping
Moving furniture
Preventive and routine Maintenance
Parking lot lights

Motor pool: These are to include but not limited to:

Changing oil/filters/fluids/blades
Changing and/or fixing flats
Fueling vehicles

Rotating tires
Troubleshooting
Keeping track of fuel tanks levels

Maintenance Department

Water and waste water systems: These are to include but not limited to:

Work with Office of Environmental Services concerning EPA standards

Chlorinate water system according to EPA standards

Record keeping

Sample water for testing

Landscape around water wells and waste systems

Unclogged sewer lines

Maintain waste water lift stations

Maintain eight water wells (five working, two emergencies, and one offline)

Repair water breaks (approx. 10 miles of water lines)

Treat sewer lines as preventative measures

Maintain potable water

Monitor and upkeep of lagoons

Services for the Nation: These are to include but not limited to:

Funeral services: opening and closing grave, lowering of casket, landscaping cemetery/ceremonial areas

Delivery of port-a-pots, tables, and benches wherever needed for ceremonial purposes

Set up buildings and/or grounds for various activities for departments, committees, tribal members, and others

Inspect work by contractors

J. Paul Wilson, Maintenance Director

Shop (918) 968-4271

Office (918) 968-3526 ext. 2063

Fax (918) 968-0203

Cell (918) 290-0458

jpwilson@sacandfoxnation-nsn.gov

Robert Barrett, Acting Maintenance Technician Leader

Shop (918) 968-4271

Office (918) 968-3526 ext. 2060

Fax (918) 968-0203

Cell (918) 290-1499

Robert.barrett@sacandfoxnation-nsn.gov



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Sac and Fox Nation
Multi-Purpose Community Center
215 N. Harrison
Shawnee, Oklahoma 74801

The Multi-Purpose Community Center serves as a satellite office providing information to Sac and Fox Nation tribal members and non-tribal members of the services that are available through Tribal programs. The Community Center staff is available to assist tribal members and non-tribal members submit program applications and required documents.

The Multi-Purpose Community Center is utilized throughout the year by Sac and Fox Nation departments, committees, tribal and non-tribal members and other organizations from the Shawnee area for a variety of



scheduled events on a first come first serve basis. Contact the Office Manager for information regarding the rental fee and availability of the facility.

The Sac and Fox Nation Tax Commission are now scheduled at the Community Center twice a month. A Tax Commission staff member is available the first and third Thursday of the month for motor vehicle registration or other services they can assist with.

The Elders Advisory Committee Meetings are held on the second Wednesday of each month alternating between the Elders Building and the Community Center. The Sac and Fox Nation Women's Auxiliary also have meetings the third Thursday of each month alternating between Elders Building and the Community Center.

The Community Center is also a drop-off site for items that need to be returned to the Sac and Fox Nation Public Library.

Contact information

Lisa Fixico
Office Manager

Phone: 405.275.1262
Fax: 405.275.1290

Email: lfixico@sacandfoxnation-nsn.gov

Sac and Fox Nation
Membership Enrollment



SAC AND FOX NATION MEMBERSHIP CRITERIA:

1. **APPLICATION FOR ENROLLMENT:** Please furnish as much information as possible on this portion, sign and date. Attach any legal guardianship papers.
2. **CERTIFIED BIRTH CERTIFICATE:** A certified birth certificate has an embossed seal of the State in which the applicant was born and the signature of the State Registrar. A photo copy "IS NOT" acceptable. The certificate should indicate the name of the applicant. THIS CERTIFIED BIRTH CERTIFICATE WILL BE RETURNED once all documentation is verified by the Enrollment Department. A copy of the birth certificate will become a part of the official records of the Sac and Fox Nation. If the name on the application differs from the BIRTH NAME, please provide documentation of name change with the application, i.e. Marriage License, Adoption Papers.
3. **SOCIAL SECURITY CARD:** Please provide a copy of the applicant's card. Name on Birth Certificate, Social Security Card and Application must match.
4. **ANCESTRAL INFORMATION:** This guides the researcher in verifying ancestral information and any Indian Blood degree. Please include maiden names if they are known.
5. **AFFIDAVIT:** Please complete, sign and date. This affidavit must be signed by a Notary Public before it is accepted by this office.

Other assistance:

- Assist families with funeral arrangements.
- Assist with the funeral home charge
- Prepare the needed applications for the Family Expenses and Funeral Expenses
- Contact Sac and Fox Nation Maintenance if their services are needed for burial
- If need be contact the tribal police for escort services
- Prepare Funeral Services notices to Sac and Fox departments in Stroud and Shawnee Area.

Contact: Georgia Blanchard.....ext1040 georgia.blanchard@sacandfoxnation-nsn.gov

Stevie Williamson.....ext 1041 swilliamson@sacandfoxnation-nsn.gov

Newspaper

Ken Johnson, Editor
918-968-3526 ext. 1060
newspaper@sacandfoxnation-nsn.gov
920883 S. Hwy 99
Attn: newspaper
Stroud, OK 74970
(Located in the Cultural Center)



The Sac and Fox News are:

- Covers all functions of the Sac and Fox Nation; Powwow's, special dances, parties, meetings, any news effecting tribal members, notices of upcoming events, etc. Reporting consist of photos and articles.
- Publishes the accomplishments of tribal members.
- Obituaries
- Publishing Business Committee minutes.
- Preparing all photos in photo shop for the press, building the newspaper using Adobe InDesign CS5, making calls, interviewing individuals, anything related to keeping the tribe informed.
- Maintaining an updated mailing list
- Preparing Program Budgets

The deadline for newspaper submission is on the 20th of the month for the following month's issue, unless the 20th should fall on a weekend or a holiday, then the deadline is the following Monday. For electronic submissions, please contact the editor via email or telephone for specifics.



**Property & Procurement
Department**

The Property & Procurement department receives all purchase requisitions and

Request for Payments from departments and committees. This department works closely with the Finance Department so that policies are followed to keep the Central Purchasing System effective which provides a clear audit trail for all expenditures.

The Property & Procurement Assistant processes all purchase orders and orders the items requested from the purchase requisition in accordance with the Property & Procurement Policies and Procedures. Also picks up supplies and other items. The Property & Procurement Assistant signs for the P&P Director when the Director is out of the office.

The Shipping/Receiving/Accounts Specialist receives all orders inspects items received matches bill of lading with purchase order, receives invoices and matches with purchase order and forwards to Finance for payment. Issues general office supplies to departments. Also ships items when needed.

The Travel Inventory Specialist does inventories and maintains records for all the Sac & Fox Nation's non-expendable personal property. The Travel Inventory Specialist works with the Finance Manager to complete the annual Asset report that is reviewed by the auditor each year. Travel Inventory Specialist receives request for vehicle forms and maintains records for the Sac & Fox Nation Motor Pool. This department also processes travel request and actual travel computations in accordance with the Sac & Fox Nation Travel Regulations. This department maintains records for employees signing out keys, cell phones, laptops etc. Maintains keys and records to all of the Sac & Fox Nation buildings, file cabinets, desk, vehicles and equipment.

This department also processes, receives, documents, and retains records for all Request for Proposals and Bids. The Property & Procurement Director also maintains records for the Sac & Fox Nation Insurance (Buildings & Contents/Autos/Gen. Liability/Heavy Equipment/Professional Liability/Crime Coverage). Reviews and approves all utility invoices and telephone/cell phone invoices. Maintains blueprints for completed projects and utility easements.

Vickie Benham, Property & Procurement Director.....	.ext. 1020
Bessie Morris, Property & Procurement Assistant.....	.ext. 1021
Letha Carter, Travel Inventory Specialist.....	.ext 1022
Joyce Hyde, Shipping/Receiving/Accounts Specialist.....	.ext. 1039



Sac and Fox Nation Police Department

Chief of Police Bobby G. Roberts

The mission of the Sac and Fox Nation Tribal Police Department is to provide a safe and secure atmosphere while enhancing the quality of life in the Sac and Fox Nation by working cooperatively with the public within the framework of the Constitution of the Sac and Fox Nation. Our mission is to strengthen public confidence in the Sac and Fox Nation Tribal Police Department, develop and maintain positive relations with the Sac and Fox community, and to promote a safe and friendly community through enforcement and education.

The Sac and Fox Nation Tribal Police Department provides law enforcement services to tribal members over three (3) counties: Pottawatomie, Lincoln, and Payne. This area has 15,000 trust acres spread over the three counties. The Sac and Fox Nation Tribal Police Department has cross-deputization agreements with all three counties. These agreements allow Sac and Fox Officers authority over non-Native Americans on or off Trust property. The Sac and Fox Nation Tribal Police Department has nine (9) full-time certified law-enforcement officers and provides 24 / 7 call service. The Sac and Fox Nation Tribal Police Department has contracts with all three counties for dispatch services. Recent dispatch agreements with the Lincoln County e911 center ensures that a tribal member need only dial 911 in any of the three counties and a Sac and Fox Officer will be dispatched immediately. For non-emergency calls, tribal members may contact Pottawatomie County (405)275-4837, Lincoln County (405)258-1191 and Payne County (405)372-4522. Tribal Members may also contact the Sac and Fox Police Department between the hours of 8:00 A.M. and 5:00 P.M. hours Monday through Friday. The Sac and Fox Police Department works with other law-enforcement agencies to provide overall quality service to the Sac and Fox people. The Police Department also provides Tribal Court Security, maintains probation and sex offender records, files, and serves Tribal Court papers.

Under the supervision of the Chief of Police is the Capital Security Department. The Capital Security Officers maintain patrol coverage here at the Reservation 24 hours a day, 7 days a week. The Capital Security Department has 4 full-time officers and 1 part-time officer. These officers patrol the grounds and assist visitors, secure buildings, make mail runs and other duties as assigned.



356159 East 926 Road, Stroud OK. 74079
(918) 968-2031 Fax: (919) 968-3781

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Sac and Fox Nation Police Department



RAP (Revenue Allocation Plan)

EMERGENCY APPLIANCE ASSISTANCE

To provide for the safe and healthy daily living needs of eligible Sac and Fox Nation tribal members with emergency appliance replacement. Emergency Appliance Assistance is established for EMERGENCY purposes ONLY. The program is open to all tribal members 18 or older on a first come basis; regardless of their location of residency.

DENTAL PROGRAM-

HEARING AID PROGRAM

VISION PROGRAM

ORTHODONTIC PROGRAM

To provide for the additional health needs of the Sac and Fox Nation. The Sac and Fox Nation deems it an important governmental function to ensure all of its members receive adequate health care. This program is open to ALL Sac and Fox Nation tribal members, regardless of their location. Also provides assistance for Tribal Energy and Hardship, Elders Handyman and Elders Lawn care.



Contact: Wanda Edson....ext.2000
Terre Boyiddle....est.2001

wanda.edson@sacandfoxnation-nsn.gov
terre.boyiddle@sacandfoxnation-nsn.gov

Realty Program

The Realty Department provides assistance in carrying out transaction associated with Tribal land and individual trust land in accordance with federal, Tribal, and in some instances State law. Individual land is identified as those lands still in trust that were originally allotted to Sac and Fox individual members in and around the year of 1891. Individual land may also be identified as land acquired into trust subsequent to the allotment era. Tribal land is identified as land owned by the Sac and Fox Nation retained through treaty or acquired subsequently over the years. All individual and Tribal lands are located within parts of Payne County, Lincoln County, and Pottawatomie County.



There are four major areas for which the staff carryout transactions on the lands identified and those are leasing, acquisition and disposal, probate, and right-of-way.

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Realty Program

Leasing – The Realty staff manage four types of leases on Individual and Tribal trust land. These include Agriculture, Oil and Gas, Business, and Housing.

Acquisition and Disposal –The Realty Department is responsible for helping Individual Landowners to carryout title changing transactions such as Gift Deeds, Land Sales, Land Exchanges, Partition, Patents-In Fee, Removal of Restrictions, Permits, and to also carry out Tribal applications for Fee-To-Trust in accordance within the provisions of the Code of Federal Regulations.

Probate – The Realty Department is responsible for carrying out the probate process concerning the trust assets of deceased Sac and Fox members through the Office of Hearings and Appeals in accordance with Federal and in some instances State law.

Right-of-Way – The Realty staff is responsible for processing and managing all rights-of-way across individual and Tribal land. Right-of-way is the granting of access and use of particular land for specific purposes including but not limited to roads, pipelines, and utility lines.

The Realty Department is also responsible for managing the Nation's Oil and Gas Enterprise. The Nation owns and operates 6 wells and also owns an interest in two Units (group of several wells owned by different owners).

Also among the responsibilities of the Realty Department are those approved under Sac and Fox Code of Law, Title 26 – Real and Personal Property. This Tribal Code works in conjunction with the Nation's two Federal Corporate Charters.

The Realty Department is comprised of the following staff:

Shanarae Boyd, Realty Director, shanarae.boyd@sacandfoxnation-nsn.gov ,	ext. 1050
Delores Carter, Realty Specialist I, delores.carter@sacandfoxnation-nsn.gov	ext.1053
Carrie Spang, Realty Specialist II, cspang@sacandfoxnation-nsn.gov ,	ext. 1051
Charlotte Gray, Realty Specialist III, charlotte.gray@sacandfoxnation-nsn.gov ,	ext. 1023

Office of Self-Governance

The Office of Self-Governance primary purpose is to implement the Nation's self-governance initiatives for the Department of the Interior and the Indian Health Service programs. Self-Governance activities include the research of relevant regulations, policies and procedures, analysis of the DOI and IHS budgets, negotiation of the Annual Funding Agreements (AFAs) and program implementation at the tribal level.

Funding from the Department of the Interior administers the following programs: Enrollment, Facilities and Grounds, Historic Preservation, Self-Governance, Welfare Assistance, Library, Human Services, Realty, Public Safety, Court, Johnson O'Malley, Higher Education, Indian Child Welfare, Transportation and the Juvenile Detention Center. Trust Services is included in the Realty Department. Trust Services pertain to land and financial management connected to IIM accounts and individually held allotments.

Funding from the Indian Health Services provides health care to tribal members and other eligible Native Americans. The IHS Compact provides the following programs: Behavioral Health, Alcohol and Substance Abuse, X-Ray, and Laboratory. The Contract Health Program provides Vision, Dental, and Specialty Health



Services. The Merle Boyd Wellness Center has exercise, physical therapy, dietician, podiatry, diabetic services, transportation and CHR services.

The Contracts Office maintains the files for all federal and state grants awarded to the Nation, including Indirect Cost. Also on file are original budgets, contracts or agreements, audits with the Nation.

The Office of Self-Governance consists of the following positions:

- Self-Governance Director....Jellene Morehead..... ext 1080 jellene.morehead@sacandfoxnation-nsn.gov
- Self-Governance Specialist...Debbie Hicks..... ext.1082 Debbie.hicks@sacandfoxnation-nsn.gov
- Contracts Specialist.....Donna Rogersext 1081 donna.rogers@sacandfoxnation-nsn.gov

It is a privilege to provide services to the members of the Sac and Fox Nation and other eligible Native Americans. If you have any questions or comments please feel free to come by the office or call.

SAC AND FOX TAX COMMISSION

The Sac and Fox Tax Commission was created by the General Revenue and Taxation Act of 1982. The Tax Commission staff administers and enforces all provisions of this act.

The Sac and Fox Tax Commission access and collect several different types of taxes for the Sac and Fox Nation. The types of taxes collected are as follows:

- Sales Tax
- Tobacco Tax
- Cigarette Tax
- Oil and Gas Severance Tax
- Gaming Tax
- Gaming Machine Permit Fees
- Motor Vehicle Registration Tax
- Earnings Tax
- Beer and Liquor Excise Tax

The Tax Commission is responsible for issuing permits and licenses, such as sales tax permits, wholesale and retail tobacco licenses, and beer and liquor licenses.

The Tax Commission regulates the sale of cigarettes and other tobacco products, and also the sale of beer and liquor within the tribal jurisdiction.

The Tax Commission staff performs smoke shop inspections and inspections of liquor and beer sales. Staff also attends any events held on nights and weekends within the jurisdiction. This is to insure that everyone has the proper permits such as sales tax permits and also to collect any tax due the Nation. Staff also works on evenings and weekends at both casinos to insure that all gaming machines have a current permit.

The Tax Commission issues motor vehicle tags, titles, and registrations to Sac and Fox Tribal members living within the Sac and Fox Nation jurisdiction. The Tax Commission also registers recreational vehicles, motor cycles, and mobile homes.

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SAC AND FOX TAX COMMISSION

CONTACT INFORMATION

Jerry A. Martin, Tax Director
Office: (918) 968-3526, ext. 1043
Toll Free: (800) 259-3970
Fax: (918) 968-0164
Email: jmartin@sacandfoxnation-nsn.gov

Rexanna Hornbeak, Tax Clerk
Office: (918) 968-3526, ext. 1045
Toll Free: (800) 259-3970
Fax: (918) 968-0164
Email: rex.hornbeak@sacandfoxnation-nsn.gov



End of Report

Sac and Fox Nation
Stroud, Oklahoma
888.259.3970
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