

## SAC AND FOX NATION

### REVENUE ALLOCATION PLAN GUIDELINES

#### TRIBAL ENERGY

##### PROGRAM FUNCTIONS:

To provide for the safe and healthy daily living needs of eligible Sac and Fox Nation tribal members with energy assistance. During the heating season, applicants may apply for gas, propane, wood, or electric, if furnace is electric. During the cooling season, applicants may apply for electric only. This program is open to all Sac and Fox Nation tribal members, age 18 and over regardless of their location of residency.

##### GUIDELINES:

1. Applicant must be 18 years of age and over, must be an enrolled member of the Sac and Fox Nation, residing anywhere. Younger tribal members that are the head of their household may also apply with documentation to support they are the head of household.
2. This program can only be used if LIHEAP funds are unavailable. Households can either receive LIHEAP or Tribal Energy, BUT NOT BOTH for the same portion of the energy bill. There **cannot** be a duplication of services between LIHEAP, DOI- Emergency General Assistance, RAP-Hardship, RAP-Tribal Energy, for payment of energy bills.
3. It will not be considered a duplication if another program is paying only a portion of the energy bill and RAP Tribal Energy assists with the remainder.
4. Applicant must submit denial letter for proof that LIHEAP and DOI-Emergency General Assistance are not being duplicated or provide verification they are over the income limit to qualify for LIHEAP and other DOI services.
5. Applicant must submit energy bill they are requesting assistance with and proof of residence if the bill is not in their name or different than their address.
6. The heating season will begin November 1 and end April 30. The cooling season will begin May 1 and end October 31.
7. A household may receive up to \$200 for Heating and \$200 for Cooling per fiscal year for energy needs regardless of the number of enrolled tribal members residing in the household. A fiscal year runs from October 1 to September 30. Total Energy assistance will not exceed \$400 per household.
8. Funding for this program is limited and each application will be processed in the order in which it was received. This program will fund as many tribal member's requests as funding will permit. However, preference may be given to emergency situations.
9. Applicant may submit more than one request, until such time as household reaches the \$200 limit for each season (or a combined total of \$400 for heating and cooling), provided funding is available.
10. After eligibility is determined, payment will be made directly to vendors.
11. SFN RAP Human Services Tribal Energy Program will not pay an amount over the total amount due, leaving a credit balance on the account.
12. SFN RAP Department will verify the correct amount due with the vendor before issuing payment, regardless of what is shown on the bill.

Approved by Sac and Fox Nation Business Committee  
Regular Business Committee Meeting  
November 20, 2012