

SAC AND FOX NATION

REVENUE ALLOCATION PLAN GUIDELINES

HARDSHIP

PROGRAM FUNCTIONS:

To provide assistance, based on a qualified hardship need, for eligible Sac and Fox Nation tribal members. Any situation outside the control of the applicant that creates a hardship will be considered. This includes, but is not limited to, being laid off from employer, unpaid leave from employer due to medical reasons, family emergencies, domestic abuse, and disaster. This program is open to Sac and Fox Nation tribal members 18 or older, regardless of their location of residency.

GUIDELINES:

1. Applicant must be an enrolled member of the Sac and Fox Nation, 18 years of age or older, residing anywhere. Younger tribal members that are the head of their household may also apply with documentation to support they are the head of household.
2. Applicant must provide documentation that supports a qualified hardship need.
3. Priority for the Hardship program will be bills other than energy payments, including, but not limited to, mortgage/rent payments, water bills, tools/supplies/apparel required for employment, prescription medication, emergency fuel assistance, and grocery assistance.
4. If applying for energy bill assistance, this program can only be used if LIHEAP and/or Tribal Energy funds are unavailable. Other energy programs should be used to meet energy needs when possible. There **cannot** be a duplication of services between LIHEAP, DOI- Emergency General Assistance, RAP-Hardship, RAP-Tribal Energy.
5. It will not be considered a duplication if another program is paying only a portion of the bill and RAP Hardship assists with the remainder.
6. If requesting assistance with a bill, applicant must submit the bill with their application.
7. Assistance up to \$250 per household (regardless of the number of tribal members living in the household) per every twelve (12) months will be provided.
8. The twelve (12) month period is based on a revolving 12 month period beginning with the most recent date the applicant received assistance.
9. Funding for this program is limited and each application will be processed in the order in which it was received. This program will fund as many tribal member's requests as funding will permit. However, preference may be given to dire emergency situations, elders, and homes with small children.
10. After eligibility is determined, payment will be made directly to the vendor.
11. Applications for court costs, court fees, drug court, fines and other legal fees or costs levied against the applicant will not be approved.
12. Any person who knowingly, willfully and fraudulently provides false information for the purpose of obtaining benefits which he/she is otherwise ineligible to receive; may be subject to prosecution to the fullest extent to the appropriate Tribal statutes.

Approved by Sac and Fox Nation Business Committee
Regular Business Committee Meeting
November 20, 2012