

Business Committee Meeting Minutes

Regular Business Committee Meeting June 22, 2012

Regular Business Committee Meeting Mini-minutes of June 22, 2012

Please be advised that the following official actions were taken by the Business Committee in a Regular Meeting held on the 22nd day of June 2012 and they are to be followed-up by the appropriate departments/personnel:

(1) May 22, 2012 Regular Business Committee Meeting Minutes

A motion was made to approve the May 22, 2012 Regular Business Committee Meeting Minutes, as corrected.

VOTE: George Thurman – Yes, Orvena Gregory – Absent, Jacklyn K. Williams – Yes, Carla Reed – Yes, Stella Nullake – Yes. Motion carried.

(2) RESOLUTION SF-12-232, Fiscal Year 2012 Indirect Cost Budget Modification #2

A motion was made by **Resolution SF-12-232**, a resolution approving the Fiscal Year 2012 Indirect Cost Budget Modification #2 in the total budget amount of Two Million Four Hundred Ninety-Nine Thousand Three Hundred Thirty-Four Dollars (\$2,499,334.00).

VOTE: Orvena Gregory – Absent, Jacklyn K. Williams – Yes, Carla Reed – Yes, Stella Nullake – Yes, George Thurman – Yes. Motion carried.

(3) RESOLUTION SF-12-233, Fiscal Year 2012 Department of Interior Compact Human Services Budget Modification #2

A motion was made by **Resolution SF-12-233**, a resolution approving the Fiscal Year 2012 Department of Interior Compact Human Services Budget Modification #2 in the total Amount of One Hundred Nineteen Thousand One Hundred Eight Dollars (\$119,108.00).

VOTE: Jacklyn K. Williams – Yes, Carla Reed – Yes, Stella Nullake – Yes, George Thurman – Yes, Orvena Gregory – Absent. Motion carried.

(4) RESOLUTION SF-12-234, Fiscal Year 2012 Department of Interior Compact Facilities and Grounds Budget Modification #2

A motion was made by **Resolution SF-12-234**, a resolution approving the Fiscal Year 2012 Department of Interior Compact Facilities and Grounds Budget Modification #2 in the total amount of Eighteen Thousand Three Hundred Fifty-Six Dollars (\$18,356.00).

VOTE: Carla Reed – Yes, Stella Nullake – Yes, George Thurman – Yes, Orvena Gregory – Absent, Jacklyn K. Williams – Yes. Motion carried.

(5) RESOLUTION SF-12-235, Fiscal Year 2012 Revenue Allocation Plan Department Budget Modification #2

A motion was made by **Resolution SF-12-235**, a resolution approving the Fiscal Year 2012 Revenue Allocation Plan Department Budget Modification #2 in the total funding amount of Two Hundred

Thousand Dollars (\$200,000.00).

VOTE: Stella Nullake – Yes, George Thurman – Yes, Orvena Gregory – Absent, Jacklyn K. Williams – Yes, Carla Reed – Yes. Motion carried.

(6) RESOLUTION SF-12-236, Agreement between the Sac and Fox Nation and Builders Unlimited – Black Hawk Health Center Pharmacy Project

A motion was made by **Resolution SF-12-236**, a resolution authorizing and approving the Agreement between the Sac and Fox Nation and Builders Unlimited for the renovation of the Black Hawk Health Center Pharmacy Project per Contract #2012-06-04 not to exceed Seventy-Nine Thousand Three Hundred Eighty-Nine Dollars (\$79,389.00).

VOTE: George Thurman – Yes, Orvena Gregory – Absent, Jacklyn K. Williams – Yes, Carla Reed – Yes, Stella Nullake – Yes. Motion carried.

(7) RESOLUTION SF-12-237, Memorandum of Understanding between the Sac and Fox Nation Sauk Language Department and Bacone College

A motion was made by **Resolution SF-12-237**, a resolution authorizing and approving the Memorandum of Understanding between the Sac and Fox Nation Sauk Language Department and Bacone College for joint Educational Programs and Student Services per Contract #2012-05-03.

VOTE: Orvena Gregory – Absent, Jacklyn K. Williams – Yes, Carla Reed – Yes, Stella Nullake – Yes, George Thurman – Yes. Motion Carried.

(8) RESOLUTION SF-12-238, Fiscal Year 2011/2012 Department of Interior Compact Deferred Revenue Program Plan Budget Modification #1

A motion was made by **Resolution SF-12-238**, a resolution approving the Fiscal Year 2011/2012 Department of Interior Compact Deferred Revenue Program Plan Budget Modification #1 in the total funding amount of One Million Two Hundred Thirty-One Thousand Four Hundred Ninety-Two Dollars (\$1,231,492.00).

VOTE: Jacklyn K. Williams – Yes, Carla Reed – Yes, Stella Nullake – Yes, George Thurman – Yes, Orvena Gregory – Absent. Motion carried.

(9) RESOLUTION SF-12-239, Fiscal Year 2012 Department of Interior Compact Office of Government Enrollment Budget Modification #3

A motion was made by **Resolution SF-12-239**, a resolution approving the Fiscal Year 2012 Department of Interior Compact Office of Government Enrollment Budget Modification #3 in the total amount of One Hundred Thirteen Thousand Six Hundred Sixty Dollars (\$113,660.00).

VOTE: Carla Reed – Yes, Stella Nullake – Yes, George Thurman – Yes, Orvena Gregory – Absent, Jacklyn K. Williams – Yes. Motion carried.

(10) Job Description of Enrollment Clerk

A motion was made to approve the Job Description of the Enrollment Clerk, salary and funding sources presented in a memorandum dated June 15, 2012.

VOTE: Stella Nullake – Yes, George Thurman – Yes, Orvena Gregory – Absent, Jacklyn K. Williams – Yes, Carla Reed – Yes. Motion carried.

(11) Sac and Fox Nation Swimming Pool Policies and Procedures

Item **tabled** until it is ready.

(12) Office of Environmental Services Recycling Storage Facility Proposal

This request for a Recycling Storage Facility is **denied**, at this time, while use

options are discussed.

(13) Excess Vehicle Bids

A motion was made to sell the two motor pool vehicles to the high bidders as recommended and presented in a memorandum dated June 07, 2012.

VOTE: George Thurman – Yes, Orvena Gregory – Absent, Jacklyn K. Williams – Yes, Carla Reed – Yes, Stella Nullake – Yes. Motion carried.

(14) Insurance Funds

The Business Committee accepted the Insurance Funds Report dated June 6, 2012, for the record only.

(15) Sac and Fox Nation Business Committee Liaison Roles

SAC AND FOX NATION BUSINESS COMMITTEE LIAISON ROLES	
Committee, Board, Task Force or Department	Business Committee Liaison
ADULT / INDIAN EDUCATION	GEORGE THURMAN, PRINCIPAL CHIEF
POLICE, HOMELAND SECURITY, CAPITAL SECURITY, COURT	GEORGE THURMAN, PRINCIPAL CHIEF
RODEO COMMITTEE	GEORGE THURMAN, PRINCIPAL CHIEF
SELF-GOVERNANCE	GEORGE THURMAN, PRINCIPAL CHIEF
BHHC, HEALTH ADVISORY BOARD	GEORGE THURMAN, PRINCIPAL CHIEF
LIBRARY	GEORGE THURMAN, PRINCIPAL CHIEF
Elders Advisory Committee	Orvena Gregory, Second Chief
Facilities / Grounds (Maintenance)	Orvena Gregory, Second Chief
Gaming Commission	Orvena Gregory, Second Chief
Housing, Housing Commission	Orvena Gregory, Second Chief
Activity Committee	Jacklyn K. Williams, Secretary
Election Board	Jacklyn K. Williams, Secretary
Enrollment	Jacklyn K. Williams, Secretary
Pow-wow Committee	Jacklyn K. Williams, Secretary
Realty	Jacklyn K. Williams, Secretary
USDA	Jacklyn K. Williams, Secretary
Information Technology	Jacklyn K. Williams, Secretary
Employee Committee	Carla Reed, Treasurer
Finance / RAP Budgets	Carla Reed, Treasurer
Juvenile Detention Center	Carla Reed, Treasurer
Property & Procurement	Carla Reed, Treasurer
IRR Program	Carla Reed, Treasurer
Tax Commission	Carla Reed, Treasurer
Sauk Business Enterprises Board	Carla Reed, Treasurer
Environmental-OES	Stella Nullake, Committee Member
Human Services (Social Services)	Stella Nullake, Committee Member
Sac and Fox Nation Veterans Honor Guard	Stella Nullake, Committee Member
NAGPRA / Repatriation	Stella Nullake, Committee Member
Indian Child Welfare / Foster Home Licensing Commission	Stella Nullake, Committee Member
Language	Stella Nullake, Committee Member
Economic Development	All Business Committee
Grievance Committee	All Business Committee
Human Resources	All Business Committee
Sac and Fox Tribe, Inc.	All Business Committee

Changes made:

The Library will be assigned to the Principal Chief.

Black Hawk Health Center will be assigned to the Principal Chief.

Information Technology will be assigned to the Secretary.

NAGPRA / Repatriation will be assigned to the Committee Member.

Indian Child Welfare / Foster Home Licensing Commission will be assigned to the Committee Member.

Language will be assigned to the Committee Member.

Property & Procurement will be assigned to the Treasurer.

Sauk Business Enterprises Board will be assigned to the Treasurer.

A motion was made to accept and approve the Sac and Fox Nation Business Committee Liaison Roles, as updated on June 22, 2012. The Newspaper has been removed and will remain under the Tribal Administrator.

VOTE: Orvena Gregory – Absent, Jacklyn K. Williams – Yes, Carla Reed – Yes, Stella Nullake – Yes, George Thurman – Yes. Motion carried.

The Agenda is concluded. It is the consensus of the Business Committee to adjourn at 2:54 p.m.

Business Committee Meeting Minutes

Special Business Committee Meeting June 5, 2012

Please be advised that the following are official actions taken by the Business Committee in a Special Business Committee Meeting held on June 5, 2012. These actions are to be followed up by the appropriate departments.

(1) Jackie Williams motion to approve the creation of a new position and job description for Tribal Youth Coordinator as recommended. Carla Reed-2nd. **VOTE:** George-Yes, Orvena-Yes, Jackie-Yes, Carla-Yes, Stella-Yes. Motion carries.

(2) Approved Resolution SF-12-230, a resolution in accordance with Title 26 of the Sac and Fox Code of Laws Chapter 2 Section 214 "Mandatory Acquisitions" to authorize the Mandatory Acquisition of property described as the East 1/2 of lots 27, 28, 29, 30, all of lots 31, 32, 33, 34, and 37 of Block 4 to the Campbell's addition to the city of Shawnee, Oklahoma, and referred to as the Campbell's Addition II for a purchase price not to exceed the fair market appraised value as reported June 2012 of \$137,000.00. Jackie Williams-motion, Carla Reed-2nd. **VOTE:** Orvena-Yes, Jackie-Yes, Carla-Yes, Stella-Yes, George-Yes. Motion carries.

(3) Jackie Williams motion to approve the amendment to the Revenue Allocation Plan School Clothing and School

Supplies Guidelines as recommended through the memo dated May 30, 2012 from the Education Director. Stella Nullake-2nd. **VOTE:** Jackie-Yes, Carla-Yes, Stella-Yes, George-Yes, Orvena-Yes. Motion carries.

(4) Jackie Williams motion to appoint Russell Saunders and Rosalita Saunders, Steve Ellis, Wilson C. Harjo, Randall Riley, Catherine Walker to the Sac and Fox Nation Activity Committee. Stella Nullake-2nd. **VOTE:** Carla-Yes, Stella-Yes, George-Yes, Orvena-Yes, Jackie-Yes. Motion carries.

(5) Jackie Williams motion to approve the revisions made to the Environmental Director job description as presented. Stella Nullake-2nd. **VOTE:** Stella-Yes, George-Yes, Orvena-Yes, Jackie-Yes, Carla-Yes. Motion carries.

(6) Jackie Williams motion to approve the revisions made to the job descriptions USDA Inventory Manager, the Distribution Manager of Stroud, the Distribution Manager of Shawnee, and the Distribution Clerk/Outreach Driver as presented. Stella Nullake-2nd. **VOTE:** George-Yes, Orvena-Yes, Jackie-Yes, Carla-Yes, Stella-Yes. Motion carries.

(7) Approved Resolution SF-12-231, a resolution authorizing and approving the Consultant Agreements for the Sac and Fox Nation Finance Department per contract #'s 2012-06-02 and #2012-06-

03. Stella Nullake-2nd. **VOTE:** Orvena-Yes, Jackie-Yes, Carla-Yes, Stella-Yes, George-Yes. Motion carries.

EXECUTIVE SESSION at 11:04 a.m.

Jackie Williams motion to approve HRP-2012-06 as presented. Carla Reed-2nd. **VOTE:** Jackie-Yes, Carla-Yes, Stella-

la-Yes, George-Yes, Orvena-Yes. Motion carries.

Jackie Williams motion to approve HRP-2012-07 as presented. Carla Reed-2nd. **VOTE:** Carla-Yes, Stella-Yes, George-Yes, Orvena-No, Jackie-Yes. Motion carries.

Meeting Adjourned at 12:06 p.m.

**Sac and Fox Nation
Veterans
Organization
Meeting
August 14, 2012
5:00 pm
Elders Bldg
Stroud
Always on the 2nd
Tuesday of each month
unless otherwise posted**