

Central Tribes of the Shawnee Area, Inc. Head Start/Early Head Start Programs

ANNUAL REPORT 12/1/13 THRU 11/30/14

Prepared by: Tamika O'Neal – Head Start/Early Head Start Director

• CTSA Head Start/Early Head Start is operated solely on Public Federal funds in the amount of \$1,518,899 is the total amount of funds awarded after the 5.27% Sequestration budget cut was reinstated. CTSA does not receive any private funds.

• **Proposed Budget and Budgetary Expenditures**

The proposed budget is prepared as a part of the grant application package. It is prepared by carefully considering all resources necessary to serve the required number of children. We use the proposed budget as a guide for our budgetary expenditures. An explanation of the budgetary expenditures is as follows:

1. Personnel Expenditures

We strive to meet all guidelines that are set forth for us in staffing numbers and qualifications. Maintaining a well qualified staff is expensive and represents the majority of our grant money. Staffing costs include salaries, employer paid Social Security and Medicare taxes, Workers Compensation Insurance Premiums, Unemployment Insurance Premiums, Medical/Dental Insurance Premiums, and employer paid Retirement Benefits.

2. Supplies Expenditures

The first of these is office supplies for program administration. Also, there are program supplies and food service supplies. Program supplies include all necessary items for the classrooms and for the teachers to make and execute their lesson plans. Food service supplies are the items necessary to serve and feed the children such as dishes, glasses, and silverware. The actual expense for food is covered with money provided by the USDA.

3. Audit Expenditures

This is for all costs related to the required annual financial audit.

4. Facilities Expenditures

These include Rent Expense for our facility in Norman, Oklahoma, and Maintenance Expense which is for all costs necessary to maintain the facilities.

5. Utilities Expenditures

This includes all electric, gas, water, telephone, and trash service expenditures.

6. Insurance Expenditures

This includes facility insurance, liability insurance, and vehicle insurance.

7. Travel Expenses

This includes gasoline and maintenance for all company vehicles.

8. Parent Expenditures

This includes two line items. The first is Parent Services which is used to give temporary assistance to parents for living expenses. For Parent Services, we are always the payer of last resort. The other is Parent Activities. Parent Activities Funds are used to help with the cost of parent planned events.

9. Staff Training Expenditures

This line item is for sending staff to required trainings to ensure they have current knowledge in all areas. It is also used to help with the costs necessary to assist employees in meeting the minimum education requirements of their

positions.

10. Other Expenditures

This covers the three remaining line items. The first of these is Printing/Advertising Expense which covers any forms we use that need to be prepared by a professional printer and any necessary advertising for employment vacancies, legal notices, enrolment, and retention. Next is Fees Expense. The majority of these funds are used for required pre-employment screenings. The last of these is Classroom Substitute Expense. Because we are required to maintain staffing requirements in each classroom we have to pay for substitutes when a regular teacher is absent.

• Total number of children and families served during the dates above would be approximately 146 Head Start/Early Head Start children and families and the average monthly enrollment was 99%. Since the beginning of the 2014-2015 school years CTSA has been consistently fully enrolled. All applying children are eligible for services; however, the children with the greatest needs are selected first using a criteria ranking sheet approved by Policy Council that follows federal guidelines.

• CTSA was federally reviewed in March of 2014 and received a 100% compliant review. The results of the FY2013 Audit: there were no findings and only managerial notes that were immediately addressed.

• Approximately 83 % of the enrolled children were reported on PIR as up-to-date on their EPSDT and 83% dental exams in Head Start, and 71% for both in Early Head Start on the programs Program Information Reporting (PIR).

• CTSA operates 3 centers: Cushing, Norman and Shawnee – We encourage all our families to be involved with our program. CTSA offers a variety of parent and family activities throughout the program year. These include activities like Thanksgiving Dinner, Christmas Parades, Children's Programs, Muffins with Mom, Dad's day, Trike-a-thons, as well as always welcoming parents and families to volunteer in the classroom. Additional ways parents get involved is through creating Child and Family goals, Home Visits, Parent/Teacher Conferences, Policy Council and Parent Committees.

• CTSA has School Readiness Goals which also include the Family Engagement aspect that are set to accommodate all ages including Infants and Toddlers, individual goals are set for each child, with the input of the parent, to meet their appropriate developmental needs at that time. Each of these goals aligns with the Head Start Child Development and Early Learning Framework as well as the State early learning guidelines. Children are assessed 3 times a school year to monitor progress and assist in creating new child goals. CTSA strives to ensure that all efforts are made to prepare children and parents for the Kindergarten experience, including transition activities/packages and/or field trips to the local public schools.



Employees of Southwest Solutions install a high-density shelving unit in the Archives room in the Sac and Fox Nation's Cultural Center on Friday, Feb. 27, 2015. The state-of-art system will maximize storage space for years, if not decades, to come.

Young Bear Receives Princeton University Poetry Festival Invitation

MESKWAKI SETTLEMENT, Tama County, Iowa

Meskwaki poet and tribal member, Ray Young Bear, has been invited to the Princeton Poetry Festival in Princeton, New Jersey on March 13-14, 2015. The biennial event has a line up of internationally acclaimed poets who will read from their work and take part in a panel discussion entitled "The Place of Poetry."

Young Bear, who resides with his family on the Meskwaki Settlement, is the author of five books of poems and prose. In a prepared statement, he wrote:

"I've been writing poems for forty-five years. Occasionally, I get asked to read them. That's the easy part. Otherwise, crafting words with English, a second language, is like sculpting a life-sized horse from scrap auto parts. It takes time finding and then welding the right pieces together. Once the metal horse is set against the vast hinterland sky, the third-oldest elder of

Kisko Creek sinks into the recliner, wondering which project to work on next."

Some of Young Bear's latest poems and word-song translations were featured in Yellow Medicine Review, Iowa Review, New Letters, and Prairie Schooner. This summer, the Blue Heron Review plans to include his work. These new poems are part of Manifestation Wolverine, his sixth book, which will be published by Open Road Media in October 2015. The digital publisher and multimedia content company also intends to reprint Black Eagle Child, a 1992 novel, as an e-book.

The author is represented by:
Fletcher & Company
78 Fifth Avenue, 3rd Floor
New York, NY 10011
WWW.FLETCHERANDCO.COM
More information on author is available at Google +>>>: + :=<<<

OKLAHOMA INDIAN LEGAL SERVICES, INC. Indian Wills Clinic

Attorneys from Oklahoma Indian Legal Services will provide **free** will preparation services for eligible tribal members who own interest in Indian Trust/Restricted Land

Tuesday, May 5, 2015
(10:00 a.m. – 3:00 p.m.)

**Sac and Fox Tribal Courthouse
Stroud, OK**

Please call Norma to register @ 1-800-658-1497, (M-F 8:00 a.m. – 5:00 p.m.).
You must have an appointment to talk to an attorney.



Oklahoma Indian Legal Services, Inc. is a non-profit law firm funded principally by the Legal Services Corp. For additional information regarding other legal services, please call Oklahoma Indian Legal Services, Inc. 1-800-658-1497.



ONABEN selects Tulsa, Oklahoma for the 2015 annual Native Trading at the River Conference

ONABEN

Portland OR -- ONABEN - Our Native American Business Network announces the city for the annual Trading at the River Conference and Native Marketplace. The conference, held for the last eleven years in Oregon and Washington, will be held in Tulsa, Oklahoma, May 2015. The Muscogee (Creek) Nation will host the conference and native marketplace at their properties, River Spirit Casino and RiverWalk.

Trading at the River is a two-day event that focuses on content to facilitate growing strong economies on tribal reservations and in communities through entrepreneurship, developing and growing small businesses and building partnerships.

Veronica Hix, ONABEN Executive Director, expressed her appreciation at the opportunity to bring Trading at the River to Oklahoma. "Trading at the River is a unique experience for entrepreneurs, small business owners and economic development practitioners to gather, exchange and grow. The change in venue next year will be a great opportunity to be able to share Trading at the River outside of the Pacific Northwest."

ONABEN Board Chairman, Jack Lenox, also commented that, "The Muscogee (Creek) Nation offered to host our event and, in line with ONABEN's growth and expanded services across Indian country, the ONABEN Board of Directors approved the city and venue change."

ONABEN will also partner with the Cherokee Nation TERO and Mvskoke Loan Fund to present Trading at the River. Anchoring the conference is a marketplace where Native artists, crafters and other vendors can showcase and sell their products and services.

ONABEN is a 501(c)(3) corporation headquartered in Portland, Oregon, and was created in 1991 by four Oregon tribes to encourage development of a private sector on their reservations. ONABEN provides curriculum, training and organizational consulting focused on developing entrepreneurship in Native communities. ONABEN serves Native business development organizations and entrepreneurs nationally through its Indianpreneurship curriculum. The group is driven by its mission to strengthen Indigenous communities and individuals by increasing opportunities for economic growth through culturally innovative business solutions.

For more information about ONABEN and Trading at the River, please visit ONABEN.org and TradingattheRiver.com.

april@onaben.org telephone: 503-968-1500

March 2015				
SAC AND FOX NATION				
FOOD DISTRIBUTION PROGRAM				
STROUD WAREHOUSE (918) 968-3030		1-800-256-3398		
SHAWNEE OFFICE (405) 395-0063		1-866-622-2310		
Mon	Tue	Wed	Thu	Fri
ELDERS DAY WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	2 ELDERS DAY WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	3 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30 SHIPMENT	4 ELDERS DAY WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	5 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30
WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	9 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	10 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	11 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	12 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30
13 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30 LITTLE AXE SHAWNEE 8:30-2:30	16 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	17 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	18 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30 SHIPMENT	19 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30
20 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30 PERKINS SHAWNEE 8:30-2:30	23 LATE NIGHT WAREHOUSE 8:30-6:00 SHAWNEE 8:30-2:30	24 LATE NIGHT SHAWNEE 12:00-6:00 WAREHOUSE 8:30-2:30	25 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	26 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30
27 WAREHOUSE 8:30-2:30 SHAWNEE 8:30-2:30	30 CLOSED FOR INVENTORY	31 CLOSED FOR INVENTORY		 Day light saving time begins Sunday, March 8