

Realty Director (Stroud) #2017-08 *Under the general administrative supervision of the Tribal Administrator, the director receives technical advice and assistance from the Area Realty Officer and technical staff as requested. Administers the Real Property Management program within the framework of established laws, regulations, policies, procedures, and program objectives. While advice and guidance are provided on policy matters, the Director is expected to carry out assigned duties and responsibilities with a minimum of supervision. Guides include Federal Statutes, Code of Federal Regulations, Indian Affairs Manual, States Laws, formal and informal Solicitors' opinions; decision rendered by Federal, State, and tribal courts, State inheritance laws and notary guidelines, tribal constitutions, codes, ordinances and resolutions, and Central and Area Office directives. Applicant must have any combination of education or experience of four (4) years in related field of Real Property management practices. Must be familiar with land issues and concerns pertaining to Native Americans. Realty practices, laws and values, including experience with realty transactions and conveyances; effects of various methods of acquisitions, knowledge of IIM accounts and disposal upon the uses and value of land. Economic, social or ecological functions affective the use of real property, land and associated natural resources, e.g., conservation, urban renewal, agriculture and other practices. Management and financing practices of lease and sale of real property and relocation assistance, payment and services due to acquisition of real property. Applicant must successfully pass an OSBI/National background check and Drug Screen. Preference in hiring is given to qualified Native Americans. Applicants claiming Indian Preference must provide a copy of their CDIB. **Seeking immediate placement.***