

Position: Landscaper / Laborer
Department: Facilities & Grounds
Supervisor: Maintenance Technician Leader
Supervises: No one
FLSA Status: Non-Exempt

Position Summary:

Under general supervision of the Maintenance Technician Leader, performs unskilled tasks grounds maintenance. Mow, weed, and trim grass, tree limbs and brush.

Duties and Responsibilities:

- Maintain Tribal Cemeteries.
- Maintain Tribal Buildings and Grounds.
- Picks up trash and debris on Tribal grounds.
- Operates Tribal trucks, tractors, mowers, and other motorized vehicles in the performance of assigned duties.
- Performs minor maintenance on vehicles and equipment in the performance of assigned duties.
- Cleans and Maintains tools and equipment.
- Performs custodial services as needed
- Performs other duties as assigned/requested by supervisor. Assist Technician's when needed.

Knowledge, Skills, and Abilities:

- General knowledge of the tools, equipment, materials and methods utilized in grounds maintenance
- Skilled in following oral and written instructions.
- Able to work unsupervised.
- Able to pass pre-employment physical and drug screen.
- Able to be safety minded and aware of surroundings and/or hazards.
- Able to work in all types of weather conditions. (wind, rain, heat, and cold).

Education and Experience:

- Possess class "D" Driver's License and be insurable.
- Enrolled in High School or Alternative Education with 6 months to 1 year experience directly related to the Duties and Responsibilities

Employee's Signature

Date

Supervisor's Signature

Date